



# Unaccompanied personal baggage declaration

## PERSONAL DETAILS OF IMPORTER OF THE GOODS

Family name:	Given or first names:	Date of birth:
.....	.....	.....
Nationality (as per passport):	Passport number:	Occupation:
.....	.....	.....
Residential address or intended address in NZ:		
.....		
Contact phone no:	Email address:	NZ agent and Primary Industries A/C No.
.....	.....	.....

## IMPORTER/OWNER'S ARRIVAL OR INTENDED ARRIVAL IN NEW ZEALAND

Date **arrived / intends to arrive** in New Zealand ...../...../..... from .....  
(please delete one) (actual date or estimated date) (country of departure)

**Countries visited** up to two months prior to arrival in NZ and prior to baggage being packed: **Countries resided** in up to two months prior to arrival in NZ and prior to baggage being packed

.....

## ARRIVAL STATUS

Is the importer a New Zealand or Australian passport holder? ☐ Yes ☐ No

If a Returning New Zealander or Resident – How long have you been away? Years ..... Months .....

If the importer is not a New Zealand or Australian passport holder please answer the following questions:

**Type of visa** ☐ Resident ☐ Work ☐ Student ☐ Visitor ☐ Other:  
.....

**Length of visa** ☐ Indefinite ☐ 0 – 12 months ☐ 12 – 24 months ☐ 24 - 36 months ☐ More than 36 months

## OTHERS COVERED BY THIS DECLARATION (continue on last page if required)

Family name:	Given or first names:	Date of birth:
.....	.....	.....
Nationality:	Passport number:	Occupation:
.....	.....	.....
Family name:	Given or first names:	Date of birth:
.....	.....	.....
Nationality:	Passport number:	Occupation:
.....	.....	.....
Family name:	Given or first names:	Date of birth:
.....	.....	.....
Nationality:	Passport number:	Occupation:
.....	.....	.....

**CONSIGNMENT INFORMATION**

Flight/Ship:	Voyage No:	Airway Bill/Bill of Lading No:	Date of arrival of goods:
.....	.....	.....	.....
Port of arrival:	Gross weight:	No & type of packages	Container No:
.....	.....	.....	.....
<b>Assessed value: NZ\$</b> .....		Who packed the goods: <input type="checkbox"/> Importer <input type="checkbox"/> Removal company <input type="checkbox"/>	
<b>Freight cost: NZ\$</b> .....		Other	
		(Please state) ...	
Are you fully aware of the contents of the whole consignment?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have a list of the contents/packing list?			Yes <input type="checkbox"/> No <input type="checkbox"/>

List of goods in consignment (if no separate packing list/inventory):

**GOODS OF BIOSECURITY INTEREST****DOES THE CONSIGNMENT CONTAIN ANY OF THE FOLLOWING ITEMS?**

- **Food of any kind (dried, fresh, frozen, preserved, cooked, uncooked)** Yes ☐ No ☐
- **Animal products or animals, including but not limited to:** Meat (fresh or dried), eggs, dairy products, honey, skins, fur, feathers, bone, wool, hair, hunting trophies, fish/shell-fish (fresh, dried, or frozen), Chinese traditional medicines, shells and coral, ivory. Yes ☐ No ☐
- **Plant or plant products, including but not limited to:** Fresh or dried fruit and cones, vegetables, plants/flowers live and dried, plant cuttings and bud wood, bulbs or roots, seeds, pine antique and/or handcrafted wooden ornaments/carvings, cane, bamboo, basket ware, straw, Chinese traditional medicines. Yes ☐ No ☐
- **Equipment used with animals and/or plants, including but not limited to:** Veterinary equipment/products, fishing gear, fish farming equipment, saddlery, work boots/clothing, pet bedding, gardening equipment/products and forestry equipment. Yes ☐ No ☐
- **Miscellaneous items such as: Used;** Vacuum cleaners, spiked, studded or sprigged footwear (e.g. golf shoes, soccer boots), hiking boots, soiled footwear, water sports equipment, bicycles, boats, vehicles/car parts, camping equipment/tents, barbeques. **Any;** Christmas and/or Easter decorations, Pooja items. Yes ☐ No ☐

**WHILE OUTSIDE NEW ZEALAND HAVE ANY OF THE GOODS IN YOUR CONSIGNMENT:**

- **Been in contact with any animals?** Yes ☐ No ☐
- **Been used or stored in any rural areas including wilderness areas?** Yes ☐ No ☐

If yes to any of the above please provide details:

Box number	Description of goods

**DOES THE CONSIGNMENT CONTAIN ANY OF THE FOLLOWING ITEMS?**

- If yes to any of the above please provide details:

Date of purchase	Price paid (\$NZ)	Description of goods
...	...	...

## DECLARATION BY THE IMPORTER/OWNER OF THE GOODS

I ..... being the **importer / authorised party**  
 (full name) (delete one)

hereby declare that I have read and understood all the questions contained in this NZCS 218 form, and that the information provided is true, correct and complete. I acknowledge that it is an offence under the Biosecurity Act 1993 to open or remove goods which do not have biosecurity clearance. I also understand the information will be used to prepare an import entry to obtain clearance of the goods from the New Zealand Customs Service and the Ministry for Primary Industries. Failure to comply may constitute an offence under the Customs and Excise Act 2018 or the Biosecurity Act 1993.

Signature

Date

### Checklist of required documents:

- ☐ Passports of all those listed on this declaration (i.e. passports of all owners/importers of the goods imported)
- ☐ Complete list of baggage contents
- ☐ Airway Bill, Bill of Lading, Notice of Arrival
- ☐ Evidence of value (for new or unused goods)
- ☐ Evidence of freight value
- ☐ Letter of authorisation from the owner/importer if goods are being cleared on their behalf
- ☐ Any treatment and/or cleaning certificates in respect of the goods you may have
- ☐ Any relevant approvals for goods that may be prohibited or restricted
- ☐ Any documents that validate ownership and use of motor vehicles, ship or aircraft e.g. ownership papers, invoices, registration and insurance documents.

**Note:** There may be other supporting documents deemed necessary by the New Zealand Customs Service or the Ministry for Primary Industries when clearing the consignment. If there are more than one person's goods in the consignment a separate form must be completed unless the goods are those of family members (e.g. spouse, partner, children, parent).

### OTHERS COVERED BY THIS DECLARATION (continued from first page)

Family name:	Given or first names:	Date of birth:
.....	.....	.....
Nationality:	Passport number:	Occupation:
.....	.....	.....
Family name:	Given or first names:	Date of birth:
.....	.....	.....
Nationality:	Passport number:	Occupation:
.....	.....	.....
Family name:	Given or first names:	Date of birth:
.....	.....	.....
Nationality:	Passport number:	Occupation:
.....	.....	.....
Family name:	Given or first names:	Date of birth:
.....	.....	.....
Nationality:	Passport number:	Occupation:
.....	.....	.....